



Job Announcement

SENIOR PROGRAM ASSOCIATE – HEAL Zone Initiative

The Organization:

Community Partners® works with social entrepreneurs, grantmakers, and civic leaders to imagine possibilities, design solutions, and see them through. Building on extensive experience working with nonprofits and funders, Community Partners helps foster, launch, and sustain powerful initiatives for change. We are a solutions partner; providing expertise in best practices, a vast knowledge base in project development and management, familiarity with the civic landscape, and a commitment to advancing the public good. Our programs strengthen civic leaders and their work by building capacity, linking them to resources, and facilitating the creation of knowledge and the exchange of ideas.

Today, Community Partners' core staff of 30 works with 130 projects and initiatives. Our efforts span the fields of civic engagement, arts and culture, education, economic development, health, policy, social services and youth.

The HEAL (Healthy Eating Active Living) Zone Initiative:

Community Partners® manages a number of health-related programs that focus on aspects of public health including policy and advocacy, specialty care access, quality and process improvement, health information technology implementation, coalition capacity building and obesity prevention. One such program is the Southern California HEAL Zone Initiative.

The Southern California Healthy Eating Active Living (HEAL) Zones initiative, designed and funded by Kaiser Permanente, addresses the growing obesity epidemic by investing in multi-sectoral coalitions that prioritize environmental and policy change strategies in small, clearly defined communities with high rates of obesity and other health disparities. As a result of effective coalition building, community engagement and clearly defined, evidence-informed strategies, it is expected that community environments will offer residents multiple, daily opportunities for engaging in healthy behaviors. Community Partners provides technical assistance and supports peer learning opportunities for the HEAL Zone Initiative.

The Position: The Senior Program Associate will report to the Senior Program Director for the HEAL Zone Initiative and will support the ongoing management of the technical assistance services for the coalition and its members.

Responsibilities include:

- Communicate regularly with key coalition leaders for resource and technical assistance needs through a combination of conference calls, site visits, and interviews.
- Develop library of resources, reference articles, and consultant information to support the technical assistance needs of the coalitions.
- Facilitate planning, coordination of content and implementation of peer learning events using multimedia approaches as well as in-person convenings.

- Facilitate local and/or topic-specific coalition discussions and opportunities to leverage lessons learned.
- Develop in concert with the Senior Program Director curriculum and content for technical assistance and peer learning sessions.
- Coordinate and/or provide technical assistance, coaching, referrals and program and process development support to coalition members as appropriate.
- Work closely with the initiative funder, evaluation team, and senior Community Partners' staff to ensure initiative excellence and efficacy.

Qualifications: A master's degree in social sciences, public health, psychology, sociology, urban planning, or related field highly is preferred, although candidates with a bachelor's degree and significant applicable experience will also be considered. The candidate should have a minimum of 5 years relevant work experience in consulting or capacity building, training, and development of learning events. The ideal candidate will have knowledge of and connections within the fields of obesity prevention and public health.

Desirable experience includes work in advocacy and community engagement, public health, coalition building, curriculum and tool development, meeting facilitation and project management. The applicant must have excellent organizational, analytical, and written/oral communication skills. S/he must be able to manage multiple priorities – being flexible in a rapidly changing, creative environment. The successful candidate must demonstrate experience working in a diverse and team-based environment. The applicant must also be a self-starter, reflective thinker and idea-generator. This position requires ability to travel throughout the Southern California region.

Compensation: Competitive and commensurate with experience and skills. Competitive benefits package included.

Application: Email resume and cover letter in a single PDF file to Jobs@CommunityPartners.org. Please put the job title, Senior Program Associate – HEAL Zone, as the subject line of your email.

Community Partners[®] is an equal opportunity employer and values our diverse staff.