



**CORO NEW YORK LEADERSHIP CENTER
IMMIGRANT CIVIC LEADERSHIP PROGRAM**

A P P L I C A T I O N S U P P L E M E N T

APPLICATION DEADLINE | FRIDAY, APRIL 30, 2010

This supplement & supporting documentation must be scanned and uploaded to the online application or mailed to the following address by **Friday, April 30, 2010**:

Immigrant Civic Leadership Program Application
Coro New York Leadership Center
42 Broadway, Suite 1827-35
New York, NY 10004

PROGRAM FEE GUIDELINES

Participation in ICLP is based on a sliding scale fee in accordance with the annual operating budget of a participant's employer.

Program Fee Structure

Organization Sponsorship Rates	
<i>Annual Operating Budget</i>	<i>ICLP Program Fee</i>
< \$500,000 and unaffiliated individuals**	\$750
\$500,000-750,000	\$1,000
\$750,000-1,500,000	\$1,250
\$1,500,000-2,500,000	\$2,000
\$2,500,000 or higher	\$3,000

** Unaffiliated individuals are those who are not employed by an organization (unemployed or self-employed)

Program Fee Expenses: The ICLP program fee covers approximately 100 hours (13 days) of training, including an orientation, an opening retreat in June, one weekday and one Saturday session per month between July and November, a 360 degree feedback survey, and a final evaluation and graduation session in November. Please note that a portion of these fees will also contribute towards scholarships to assist participants unable to cover the full program fee.

Payment Plans: If payment cannot be made by check, three-installment payment plans by credit card will be available.

PROGRAM FEE PAYMENT & DOCUMENTATION

Check all that apply:

- My organization will support my program fee
 - Enclose documentation of your organization's annual operating budget
 - Enclose Supervisor Commitment Form (p. 3 of supplement)
 - Please check the box next to the applicable ICLP program fee:
 \$750 \$1,000 \$1,250 \$2,000 \$3,000

- I am an unaffiliated individual
 - unemployed self-employed in-between jobs other

- I am requesting scholarship assistance (see next page)

Invoices are issued upon acceptance. Payment in-full, or agreement with Coro on a monthly payment plan, is required before the program begins. Tuition is non-refundable.





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REQUEST FOR SCHOLARSHIP ASSISTANCE

ICLP offers limited partial scholarships for accepted candidates whose organizations will not cover the full cost of their participation and who demonstrate financial hardship. If you are applying for a scholarship, please fill out the form below, and submit:

- Documentation of your organization's annual operating budget
- Proof of income (most recent tax form preferred)

Again, please check the box next to the applicable ICLP program fee:

\$750 \$1,000 \$1,250 \$2,000 \$3,000

- How much will your organization be able to contribute towards this fee?: _____
- How much are you able to personally contribute towards this fee? _____
- **BALANCE:** Amount of scholarship assistance requested: _____

Please use the space below if you want to add any other relevant information that you think is important for us to consider in reviewing your scholarship application.

I verify that all of the above information is true, and understand that Coro may request additional information from scholarship applicants to verify financial status and scholarship eligibility.

Name of Applicant _____

Applicant Signature _____ **Date** _____





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SUPERVISOR ENDORSEMENT FORM

The Immigrant Civic Leadership Program requires of its participants significant time away from the workplace and space to practice tools and exercises gained from the Coro training. As the supervisor to a potential participant, you will be instrumental in supporting and assessing the participant’s growth over the course of the program and beyond. It is therefore essential that you understand the following program requisites:

Attendance: The Immigrant Civic Leadership Program runs from July-November 2010. The schedule is approximately 100 hours (13 days) of training, including an orientation, an opening retreat, one weekday and one Saturday session per month between July and November, a required 360 Degree Feedback Survey, and a final evaluation and graduation session in November. **Attendance is mandatory at the opening retreat and final evaluation session. Participants will be asked to withdraw from the program if they miss more than one Strategy Day or more than one Personal Leadership Day.**

Mandatory 360 Degree Feedback Survey: The Immigrant Civic Leadership Program also requires participants to complete a 360 Degree Feedback Survey of their own leadership capacity and ability during the course of the program. This process requires participants to ask ten current or past colleagues, supervisors, or subordinates to complete a detailed anonymous survey of participants’ leadership styles, capacity, and areas for improvement.

Tuition: Tuition must be paid in full or a payment plan must be negotiated with Coro before the program begins. Review page 1-2 of this supplement with your supervisee for details on tuition and partial scholarship assistance. Documentation of organizational budget must be submitted with the final application.

SESSION	DATE	TIME
Opening Retreat	Thursday, July 8- Saturday, June 10	9:00 a.m. – 6:00 p.m.
Strategy Day 1	Tuesday, July 20	9:00 a.m. – 6:00 p.m.
Personal Leadership Day 1	Saturday, August 7	9:00 a.m. – 6:00 p.m.
Strategy Day 2	Tuesday, August 17	9:00 a.m. – 6:00 p.m.
Personal Leadership Day 2	Saturday, September 11	9:00 a.m. – 6:00 p.m.
Strategy Day 3	Tuesday, September 21	9:00 a.m. – 6:00 p.m.
Personal Leadership Day 3	Saturday, October 2	9:00 a.m. – 6:00 p.m.
Strategy Day 4	Tuesday, October 19	9:00 a.m. – 6:00 p.m.
Personal Leadership Day 4	Saturday, November 6	9:00 a.m. – 6:00 p.m.
Final Day and Graduation	Tuesday, November 16	9:00 a.m. – 9:00 p.m.

I have read the above requirements of Coro’s Immigrant Civic Leadership Program and I agree to support my supervisee in successfully fulfilling her/his commitment to the Program.

Name of Applicant/Supervisee _____

Name of Supervisor _____

Supervisor’s Signature _____ Date _____

